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\*\*\* Circular \*\*\*

Circ/Prin/KIET-II/2024/01

Date: 02-05-2024

**Sub:-** Discipline Cell meeting to be held at Principal Office-Reg.

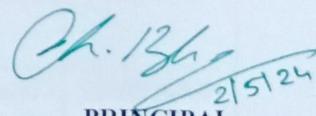
This is to inform that a meeting will be held to all the Discipline Cell members along with HODs of all the Departments on 04-05-2024, 2:00 pm at Principal office, KIET-II to discuss on the below mentioned Agenda.

**Agenda Points:**

1. Disciplinary Activities - Depending on the severity disciplinary activities include imposing fines, verbal (or) written warning and punishments.
2. Rules and Regulations that has to be followed to prevent ragging
3. Group of members including students and faculty from all the years will have a keen look all around the campus at all the times in different locations to avoid ragging
4. Necessary steps that has to be taken for Anti-ragging
5. Creating awareness to everyone

**Copy To :**

1. The Vice Principal
2. The HODs
3. The Members of the Committee
4. The Office

  
2/5/24  
**PRINCIPAL**  
Kakinada Institute of Engineering & Technology-II  
KORANGI-533 461



**\*\*\* Order \*\*\***

Circ/Prin/KIET-II/2024/01

Date: 04-05-2024

**Sub:-** Constitution of Discipline Cell for the academic year 2024-25 Orders – Issued – Reg.

It has been resolved that the following are the members that are finalized for Discipline Cell for the academic year 2024-25, Kakinada Institute of Engineering and Technology-II, Korangi.

The Cell is constituted with the following members,

Sr. No	Name	Designation	Email	Phone
1	Dr. CH.BHAVANNARAYANA	President	chbhagavan2000@gmail.com	9440040882
2	Mr.V.V.SUBASH (Assoc. Prof. of CSE)	Chairman	veerendrasubash@gmail	9908856500
3	Mr.Y.SRINIVASA (Asst. Prof. of EEE)	Coordinator	ceenu.kiet@gmail.com	9553130555
4	Mr.BandiRajesh (Assistant Professor, CSE)	Member	Bandirajesh123@gmail.com	9908261002
5	Mr.G.Santhosh Kumar (Assistant Professor,CSE)	Member	Gsanthosh555@gmail.com	7032055747
6	Mr.K.Sivashankar rao (Assistant Professor,CSE)	Member	Sivashankar897@gmail.com	7993372925
7	Mr.G.Surendra (Assistant Professor,CSE)	Member	Surendragonemadathala77@gmail.com	9059834309

*Ch. 12/12*  
**PRINCIPAL** 4/5/24

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Circ/Prin/KIET-II/2024/03

Date : 04-05-2024

**Sub:-** Discipline Cell Minutes of Meeting at Principal Office-Reg.

A Meeting by Discipline Cell along with HODs is conducted on 04-05-2024, 2:00 pm at Principal office, KIET-II

The following Agenda points were discussed during the Meeting.

1. Disciplinary Activities that has to be respected to eradicate ragging
2. Rules and Regulations that has to be imposed to promote Anti-ragging all around the campus
3. Necessary steps for Anti-Ragging
4. Forming of Anti-ragging squads to have an eye on all the locations in and around the campus
5. Formation of a group which includes students and faculty
6. Creating awareness to all the students and their parents about Anti-ragging.

In brief the activities of the Discipline committee.

### Objectives:

Discipline is the bridge between goals and achievements. Therefore, education should bring moral values and happiness to learners and every educator and educational institution should strive to integrate basic human values in to the learning process..

The Disciplinary Committee upholds the institute's order, respect, decorum, and discipline. By controlling the students through rules and regulations and channelization their youth energy into positive and creative direction and promotion of the manners, personality, character and development.

### Functions of the committee

- To make the rules and regulations as per the disciplinary requirement.
- To make the student aware about the discipline.



- To make the student follow the disciplinary rules.
- To take disciplinary action against any of the misconduct.
- To ensure calm and peaceful academic atmosphere in the campus.
- To avoid physical confrontation among students.
- To conduct enquiries on report of indisciplinary activities among students.
- To initiate model actions against students involved in indisciplinary activities.
- To initiate steps to reduce violence, confrontation in future.

### **Responsibilities of Discipline Committee**

- To ensure calm and peaceful academic atmosphere in the campus.
- To avoid physical confrontation among students.
- To ensure all the students wear ID Cards while they are in the campus.
- To enforce total prohibition of cell phone usage by the students while the class works is going on.
- To monitor the movement of the students in the college and prevent students loitering around in the corridors during the college working hours.
- To prevent the students leaving the college early without prior permission from the concerned authorities.
- To ensure smoking and drinking are strictly prohibited in the college campus.
- To maintain proper discipline in the college canteen and student waiting room during the college working hours.
- To assist the college anti-ragging committee in preventing ragging in the College.

This committee will meet at least once in a semester and submit its minutes of meeting to Principal for necessary actions.

Sr. No	Name	Designation	Email	Phone
1	Dr. CH.BHAVANNARAYANA	President	chbhagavan2000@gmail.com	9440040882
2	Mr.V.V.SUBASH (Assoc. Prof. of CSE)	Chairman	veerendrasubash@gmail	9908856500
3	Mr.Y.SRINIVASA (Asst. Prof. of EEE)	Coordinator	<a href="mailto:ceenu.kiet@gmail.com">ceenu.kiet@gmail.com</a>	9553130555
4	Mr.Bandi Rajesh (Assistant Professor, CSE)	Member	<a href="mailto:Bandirajesh123@gmail.com">Bandirajesh123@gmail.com</a>	9908261002
5	Mr.G.Santhosh Kumar (Assistant Professor,CSE)	Member	<a href="mailto:Gsanthosh555@gmail.com">Gsanthosh555@gmail.com</a>	7032055747



	Mr.K.Sivashankar rao (Assistant Professor,CSE)	Member	Sivashankar897@gmail.co m	7993372925
7	Mr.G.Surendra (Assistant Professor,CSE)	Member	Surendragonemadathala77 @gmail.com	9059834309

*Ch. B. S.*  
4/5/24

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